

St Therese Catholic School Board Meeting Minutes

Oct 11, 2022

Present: Martha, Terrie, Mark, Josh, Fr. Carl, Dennis, Patty, Tisha, Fr Michael, Dcn Dan,

Absent: All members present

1. Call to order: 5:30 pm.
2. **Introduction of Guests-** Carrie Van Meter and Laurie Sole All Access Accounting, Janelle Bruggeman (President/Ace)
3. **Agenda-** Josh moves we approve the agenda. Seconded by Terrie.
4. **Minutes-** Motion by Josh, second by Terrie. Discussion: Surrounding September balances, Martha suggests that we possibly leave out actual account balances that we discuss as they are changing and could lead to confusing information. Terrie is concerned that if we change past numbers of our September meeting, would it make it appear that we are hiding something. Fr. Carl said we just exclude specific numbers going forward. Agreed by Board members. Motion on the floor is not carried to approve minutes. Patty and Josh like Dennis' suggestion that we only post minutes one month at a time. Discussion follows regarding moving budget discussion into executive session as needed. Josh moves to approve minutes for September as amended. Patty seconds. Motion carried.

6. **Carrie Van Meter – All Access Accounting**

She presents profit and loss statements. She presents an invoicing aging report. She presents a balance sheet. She explains these document in detail. The general report is that we are basically breaking even. Carrie and Josh will schedule a meeting together to discuss finance council meeting and next steps.

7. **Dennis Vigil Principal report**

Hiring update. Spanish teacher. We are losing two teachers next year. Jobs will be posted on the Diocese website.

Important Dates. Parent teacher conferences.

School Safety Updates. Install key pad on south gym door. We have security guard. He is good.

School Promotion. We were designated as being in top 3 for "Best in Pueblo" in category for Private School. We have a banner up in Runyon Field.

Professional development last Friday with teachers.

Iowa Test score data.

Dennis has a good handle on the Educate App. It is helpful

8. Follow up on after school enrichment:

Josh B. presents that there is interest in an after-school enrichment program. Currently we need teacher commitment. There is need to clarify a process for onboarding volunteers. Mark H suggests teachers first. There needs organization/structure to it. Dennis says using teachers will allow it to be considered an extension of the school day. What would enrichment look like? Josh says people are more interested in after school care. It was reported that teachers speak of a need for tutoring for students. Fr. Carl says there needs to be a commitment to keep this going, or a plan for what volunteers would have to do in order to help. Martha asks if the teachers are capable of securing the building at the end. Fr. Michael asks about location. Josh says that it will be in the library.

9. Coffee and Conversations

Josh B reports that he spoke to a parent of the school who would like to see Catholic High School here in Pueblo. Josh asks for information about what our old hybrid high school program was. Conversation followed.

10. Carnival

Martha and Mark congratulate John and Janelle B on a job well done with the Carnival.

11. Endowment

Dcn. Dan reports on the endowment policy. Martha says that she amended the Endowment based on our last discussion. Josh motions approval. Patty seconds. The board members designated signed the new document.

12. Discussion Items

By-laws. All board members present for a day to work on by-laws.

We scheduled Tuesday Dec 27 at Patty's house from noon to 4pm.

Next meeting Nov 8, 2022.

Minutes taken by Fr. Carl Wertin

