

St. Therese Catholic School board meeting
Aug 2, 2022

Present: Dennis Vigil, Terrie Tafoya, Martha Nogare, Patty Brockman, Fr. Carl Wertin, Josh Bruggeman, Janelle Bruggeman, Dcn. Dan Leetch, Fr. Michael Chrisman. Absent: Tisha Wyatt.

1. Call to order: 5:32pm

2. Agenda- approved Patty and seconded- Terrie, edits (patty was not here, and need to add Trisha: approved and seconded Josh and Terrie.

3. Carrie Van Meter and Lorrie: present profit and loss. two specific account details (board detail, and Endowment). Carrie recommends better controls, who signs, who sees in and outs, etc. Big concerns with Bingo funds. Dennis will work with Budget and it will be the same as the financial presentation from Carrie. Sales tax , is that being paid out of an "ACE" account, but we aren't clear on this activity. We will follow up on this. We will invite Trish Akerman to a future meeting. We need to get a hold of the broker? Dennis will contact Broker.

Profit and Loss: -\$137,986.19

Balance Sheet: savings: 222,724.45. Endowment account, RBC account. Total assets: 734,133. 86.

Next steps: forecast out the next months.

soon to come: profit and loss bases on classes.

4. Sunflower Bank: Charlotte and Ken. remote capture machine. two types: one that runs Multiple checks or individual checks. Information presentation is based on 300 checks per month. Our current average is 12,000 per month. but average balance is going to change since we brought money over from PB and T. Currently we are being charged \$35 a month for ACH charges. With remote capture we would have \$175 per month fees. Some discussion about how TADS works. We can work something out and get down to about \$100 per month.

presented on ABC program. Debit card use will contribute to school (0.02\$). Charlotte will possibly be here for back to school night.

5. Janelle B. reports on ACE. Talks about an after school program. It would be Monday through Thursday. We lost 2 students to St. John Neumann because we don't currently have this.

Revisit this at September meeting.

Back to school day- Aug 11.

Bronco and World Series boards fundraises.

Inn and Out truck fundraiser.

Halloween Night Mash- dance-a-thon. Prizes for students. Trunk or treat event.

Wreaths, flowers sales.

Read-a-thon, winner picked on Dr. Seuss day.

Field day

Parent Booker App.

Fr. Carl got us connected with Flocknote. Another good communication tool.

6. Principle report. (Board received Board update handout).

Dennis Vigil, principal, reports that we have 113 enrolled currently.

New Spanish Teacher hired. Pre-school aide has also been hired.

Safety meeting last Friday. Board received the notes from the July 29th meeting.

Monitor and make secure the property.

Fr. Michael reports that the parish will have a security guard here at lunch time.

Dennis said campus cameras will be updated.

Patty asked for clarification on \$50 per day for Charlie Painter. Dennis explained what he does.

Bingo update: Deserae Cisneros. is helping Sarah Stange. Dennis is asking for a weekly Bingo report. Fr. Carl recorded training videos for us.

Chris Leri is helping us with information technology.

Carrie recommends that if we do SCRIPT cards, then we have a policy about it. Janelle asks to veto the program. That is what we are doing.

Fr. Carl makes a motion that we never have more that \$500 on campus at any time. Terrie seconds that. Motion carried.

Year book: Maggie wren will work on this for us.

7. Endowment Fund. Josh B moves to approve endowment fund policy, Second by Patty. Motion carried. (Amended at September 13th meeting to wait for approval by Bishop Berg as a result of corrections made by Martin Nussbaum, Attorney to the Diocese).

8. Marcia. Discussion items. By-laws, can we schedule a meeting Board of director Contact list. Emails only.

9. Adjourn, motion made by Patty, seconded by Terrie.

Submitted by Fr. Carl Wertin